

Dear Blake Crews,



To

Blake Crews

444 Street Name City, State, Zip (888) 888-8888

From

John Smith

President

444 Street Name City, State, Zip (888) 888-8888 On behalf of the management team and your coworkers, we would like to thank you for your exemplary actively caring attitude and your diligence in paying attention, being situationally aware, and being willing to take action based on what you see. You are a role model to all of us about what it takes to ensure safety and productivity for everyone. As a token of our appreciation, we would like you to log into www.awardcenter.com with your name and company, and select the item of your choice (shipped anywhere in the lower 48).

Sincerely,

John Smith President

DATE 00/00/2020